

**SOUTH KING FIRE AND RESCUE
SPECIAL MEETING
BOARD OF FIRE COMMISSIONERS**

June 18, 2018

**Courtyard by Marriott
31910 Gateway Blvd. So., Federal Way
8:30 AM**

**“STRATEGIC GOVERNANCE ASSESSMENT”
AGENDA**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Commissioners Comments**
- 4. Public Comments – please state your name and address for the record (please limit comments to 3 minutes or less)**
- 5. Strategic Governance Assessment with the Board of Fire Commissioners, Administrative Team, and Legal Counsel facilitated by Dr. Robert McKenzie and Dr./Chief Church**
 - A. Review of the “Roles and Responsibilities” of Fire Commissioners and the Fire Chief/Administrative Team**
 - a. Living within the Commissioner Guidelines (Code of Conduct)**
 - b. Respecting our individual roles (Strategic Leadership Transformation/Board to Chief/Chief to Administrative Team)**
 - B. Overview of the current 2018 “Projects and Challenges” led by Chief Church and the Administrative Team, driven by our Strategic Leadership Plan**
 - a. Financial and staffing challenges**
 - b. Cultural shift within the organization (more to come)**
 - c. Small Administrative Team pushing to the “max”**
 - d. Issues associated with mergers**
 - C. “Start, Stop, and Continue” exercise**
 - a. Board of Commissioners to address “Start, Stop, and Continue” relative to the organization overall, and specifically the current (and future) Fire Chief/Administrative Team (Leadership Team)**

- b. The Administrative Team to address “Start, Stop, and Continue” relative to the organization overall, and specifically the Board of Commissioners (Governance Team)**

D. Presentation of “Start, Stop, and Continue” results

- a. Sign off on areas of mutual agreement**
- b. Areas of disagreement will be sent to the “Parking Lot” for future consideration**

E. Commissioners input on key goals/objectives supported by consensus for the Administration/organization to focus on in 2018-2020

- a. Adding additional Administrative members (if funding supports it)?**
- b. Staffing Aid 63 (if finding supports it)?**
- c. Merger, annexation, or consolidation of services?**
- d. Finalizing the “bond” with the potential need for additional funds (LTGO to complete 68’s and perhaps purchase a replacement Marine Fire Boat)?**
- e. Others?**

F. Open discussion, Q/A, and Retreat wrap up. Other subjects open for possible discussion (time permitting):

- a. Succession Planning, update on the wellness and peer support program implemented at SKFR via training through the IAFF**
- b. Educational campaign relative to upcoming election**

6. Adjournment

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.