

**SOUTH KING FIRE & RESCUE  
KING COUNTY, WASHINGTON**

**RESOLUTION NO. 579**

**A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF SOUTH KING FIRE AND RESCUE AUTHORIZING AND DIRECTING THE USE OF A VENDOR LIST PROCESS, PURSUANT TO RCW 39.04.190, ESTABLISHING A UNIFORM PROCESS FOR AWARDING CONTRACTS FOR THE PURCHASE OF MATERIALS, EQUIPMENT, SUPPLIES OR SERVICES AND ESTABLISHING A PROCEDURE FOR SECURING QUOTATIONS FROM VENDORS TO ASSURE COMPETITIVE PRICING AND AWARD OF CONTRACTS.**

Resolution 579 supersedes and rescinds the outdated Resolution 439. With current procurement practices, the Fire District will not establish and maintain its own small works rosters and vendor lists, rather the Fire District will utilize already established, maintained, and approved rosters and lists. Also updated in Resolution 579 are purchasing thresholds defined by state law which have changed since the adoption of Resolution 439.

**WHEREAS**, RCW 39.04.155 and 52.14.110 and other laws has established the requirements for local agencies to allow contracts to be awarded by a small works roster process up to \$350,000; and

**WHEREAS**, Ch. 39.80 RCW and other laws regarding contracting for consulting services by local governments allow certain contracts to be awarded by a consultant roster process; and

**WHEREAS**, the State Legislature by RCW 39.04.190 and 52.14.110 and other laws has established a uniform process available to fire protection districts for using a vendor list for purchases of materials, equipment, supplies or services up to \$75,000; and

**WHEREAS**, the Commissioners of the District desire to establish, in accordance with applicable statutes, a vendor list, consultant list, and small works roster process to assure competitive pricing, while at the same time providing streamlined procedures for awarding such contracts for such purchases.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** as follows:

**Section 1** The Commissioners of South King Fire & Rescue hereby authorize and direct the use of a vendor list process to award contracts for the purchase of any materials, equipment, supplies, or services by the District which is authorized to use this process in lieu of the requirements for formal sealed bidding. The purpose of the process is to assure that a competitive price is established and for awarding the contracts for the purchase of any materials, equipment, supplies, or services.

**Section 2 Established Roster(s)** The District wishes to utilize the following to host and maintain the online database for small works contracts, consultant services, and vendor services (including publishing a notice at least once a year on the Districts behalf).

- Municipal Research and Services Center of Washington (MRSC)
- Lakehaven Utility District

**Section 3 Cost** The District will comply with RCWs allowing the use of small works roster, consultant roster, and vendor roster. For purchases above the threshold, sealed bids must be used pursuant to the statutes.

**Section 4 Procedures** Administrative Staff of the District shall follow the procedures set forth in district procurement policies.

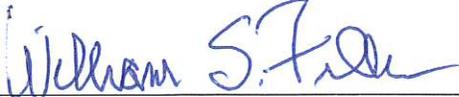
**ADOPTED AND APPROVED** by the Board of Fire Commissioners of South King Fire & Rescue, at a regular meeting this 24<sup>th</sup> day of September 2020, with the following Commissioners being present and voting:

  
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CHAIRMAN/COMMISSIONER

  
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VICE CHAIR/COMMISSIONER

  
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COMMISSIONER

  
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COMMISSIONER

  
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COMMISSIONER

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COMMISSIONER

Attest:

  
\_\_\_\_\_  
Board Secretary

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